



FIRE PROTECTION DISTRICT NO. 13
ST. TAMMANY PARISH
P.O. Box 2109

George Osbourn
Chairman

Mark Cortez
Commissioner

Tony Devillier
Vice-Chairman

Clint Ory
Secretary

Lonnie Johnson
Fire Chief

COVINGTON, LA 70434

Jorge Fernandez
Commissioner

Norman Voelkel
Treasurer

985-898-4913

Meeting Minutes

The St. Tammany Parish Fire Protection District No. 13 Board of Commissioners met in regular session at **7:00 PM** on **September 21, 2022**, at the St. Tammany Fire Protection District No. 13 fire station located at 13053 Hwy 190 Covington, LA 70433.

7:02 PM the meeting was called to order by Chairman Osbourn

Roll call: Absent: Norman Voelkel, Present: George Osbourn, Jorge Fernandez, Mark Cortez, and Tony Devillier.

Pledge of Allegiance

Invocation

Awards and Recognition: None

Minutes Review: Review and consideration of approval of the August 17th, 2022, board meeting minutes, Mr. Devillier made a motion to approve minutes, seconded by Mr. Cortez, no further discussion, all in favor. (See attached).

Financial Report: Mark Waniewski discussed and reviewed the August 2022 financial report with the Board, all in order financially. Mr. Devillier made a motion to adopt the financial reports, and credit card reports, seconded by Mr. Cortez, no further comments or discussion, all in favor (see attached).

Old Business

1. Chief Johnson advised that he met with Architect Joe Schnieder and reviewed updated drawings, the Fire Marshal approved changes. Awaiting the survey and Topographical.

New Business

1. 2022-011 BOC Resolution (Renumber/correction of the 2021 Financial Audit). A motion to renumber the 2021 financial audit resolution from 2022-008 (duplicate number) was made by Mr. Devillier and second by Mr. Cortez, no further discussion, all were in favor, resolution passed.
2. 2022-012 BOC Resolution (Approval of Commercial Property, Casualty, and Automotive Insurance). A motion to approve the presented ESAP policy was made by Mr. Devillier and second by Mr. Cortez, Mr. Waniewski provided further discussion, renewal with adjusted coverages increased about 30% at the same price as last years, no further discussion, all were in favor, resolution passed.
3. 2022-013 BOC Resolution (Approve LWCC renewal) A motion to approve LWCC work comp. policy was made by Mr. Devillier, and second by Mr. Cortez, no further discussion, all were in favor, resolution passed.
4. 2022-014 BOC Resolution (Approve Alcohol Consumption and Possession in Uniform resolution) At the reading of the resolution Mr. Waniewski explained this is the board authorizing a policy to allow off duty uniformed firefighters to consume alcoholic beverages at certain formal functions in moderation. Motion made by Mr. Devillier and second by Mr. Cortez, no further discussion, or comments, all were in favor, resolution passed.
5. A motion was made to amend the agenda by Mr. Devillier at Chief Johnsons request to add Resolution 2022-015 regarding adopting agreement with Hancock Whitney Bank, a second by Mr. Cortez, all in favor.
6. A motion was made to add resolution 2022-015 to the agenda for discussion made by Mr. Devillier, second by Mr. Cortez, all in favor.
7. A motion to adopt BOC Resolution 2022-015 Two Year Agreement with Hancock Whitney and attached proposal for banking services and interest rates based on T-Bill rates, by Mr. Devillier, Second by Cortez. Mr. Waniewski explained it was a non-binding agreement that provides the district with an adjustable-rate interest rate on all funds and accounts of .75 of the 28-day T-Bill rate, No further discussion, all in favor, resolution passed.
8. Additional comments from PMI. Mr. Waniewski discussed the current Budget process with an estimate to present a draft to the Board next month.



9. Civil Service report –Civil Service Board has not met, waiting on DFC Job study, and will be calling for tests soon.
10. Maintenance – PM work and small repairs. Nothing major.
11. Training Report: Chief Hecker provided a written training report, see attached. Stated that FD13 had two pass Instructor 2 certification and 1 will be testing next month. All training is up to date. New FD4 Training facility is underway.
12. Fire Prevention: Inspections are ongoing, having Inspect ER App shut downs, working through that issue.
13. Fire Chief's Report: Reported 100 responses for August 2022. Generator for Station 133 was delivered will be installed in the next two weeks. Chief reported in October he will be attending the LFCA convention in Baton Rouge.
14. **Motion to adjourn** by Mr. Devillier and seconded by Mr. Cortez, all in favor, Adjourned at 8:10 p.m.