



FIRE PROTECTION DISTRICT NO. 13
ST. TAMMANY PARISH
P.O. Box 2109
COVINGTON, LA 70434
985-898-4913

George Osbourn
Chairman

Mark Cortez
Commissioner

Lonnie Johnson
Fire Chief

Norman Voelkel
Treasurer

Clint Ory
Secretary

Jorge Fernandez
Commissioner

Silton DeVillier
Commissioner

2022 Budget Statement

Members of the Board of Commissioners, Citizens and Personnel of Fire District 13,

Attached we present to you the proposed budget for Fiscal Year 2022. The proposed budget was developed based on parameters established by the Board of Commissioners and in accordance with the Fire District Budgetary Process Policy and our Strategic Plan. Through guidance from the Commissioners, planning meetings with personnel and administrative meetings with key staff the proposed budget framework was drafted, and financial priorities set. As in all decisions before us we applied our purpose of protecting lives and property to all budget considerations. We believe the proposed budget improves our ability to meet our purpose, mission and vision, while responsibly utilizing the tax dollars afforded us by our constituents. The proposed budget highlights include the following:

Operating Budget Overview:

The proposed 2022 Operating budget is \$3,532,476.00 increased from \$3,232,500.00 in 2021 and represents an increase of or 9.85% over 2021. As is the case for all professional fire service organizations, payroll expense makes up the largest portion of the operating budget. We recognize that personnel also have the greatest impact on our mission and purpose, and therefore are a focus when prioritizing budget expenses. With the growth the community is experiencing and the continued need to transition to an adequately staffed and structured department the district has set a goal of raising starting firefighter pay to \$10.00 per hour. Due to the cost, a phased proposal of \$9.75 base pay has been budgeted at a cost of \$100,000. All other nonpayroll expenses are budgeted at \$1,262,551 which is an increase of \$216,341. This is mostly due to the dramatic increase in insurance, workers comp, fuel, supplies, parts, and goods used annually by the district. It also includes an increase for operating expenses beginning in the 4th quarter should station 134 be constructed.

Capital Budget Overview:

The capital budget funds are primarily earmarked for the following projects:

Station 134 constructed on donated property located near Hwy. 1085 & Diversified Blvd.

Furnishings and fixtures for the new stations.

Replacement Generator for station 133, Replacement Cascade air fill station and SCBA and safety Equipment

The savings from unspent capital budgets over the last six years, operating budget savings, along with revenue



bonds of approximately 1.3 million dollars, have provided revenue to construct Station 134. This station is needed to reduce Station 132's existing coverage area. Over 70% of the Fire Districts responses come from Station 132 currently and those calls need to be redistributed. Looking to the near future the fire district will need to add a second Ladder company in the Station 134 area and recognize that one truck with equipment will approach \$1,000,000.00 not including the personnel to staff it or the additional operating costs. In addition, the capital equipment, maintenance, repair and replacement schedule is running behind. There are several items that should be replaced or remounted but the funds are not available currently. Various grants are being pursued to assist with some of these needs, like the aged Self-Contained Breathing Apparatus (SCBA), the need for a new Cascade System, etc. The fire district recognizes the need for budget planning, restricted reserve funds and strategic planning in preparation of the many future needs.

Overall, the fire district is on track to meet the short and long-range goals based off the current adopted strategic plan. Moving forward there is a need to continue to address adequate staffing levels as the district is understaffed on all apparatus per NFPA 1710; the district will continue the volunteer program and the use of part-time trained firefighters to address staffing needs. Long term the goal is to achieve compliance with NFPA 1710 Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Career Fire Departments by staffing a minimum four personnel per front-line apparatus and five or more for high risk/high volume response areas. Having enough properly trained personnel has the single biggest impact on our fire rating and on emergency incident outcomes; therefore, this will continue to be a high priority. Fire District personnel have worked diligently in addressing deficiencies in water supply and ensuring all personnel are meeting the annual training requirements for PIAL. In addition, response procedures instituted have resulted in great response times that have put Fire District 13 near the 80% compliance range for PIAL deployment analysis. The creation of a recognized Fire Prevention Bureau has provided additional points for the fire rating and has improved community safety. The Fire Prevention officer is attending planning and zoning meetings, and meeting with developers and contractors to make sure the Fire District is informed of coming projects, and that those can be adequately protected. This work paid off helping Fire District 13 obtain a PIAL Fire Rating Class 2. This is the second-best possible rating on a scale of 1-10, saving most homeowners and businesses money on their property insurance. These are just some of the accomplishments achieved using the funding so generously provided by our community, all to improve community safety, reduce risk, and place Fire District 13 on course for an improved fire rating.

Respectfully Submitted by,

Lonnie Johnson, Fire Chief

					STFPD No. 13					
						2021		2022		Comments
					Ordinary Receipts/Disbursements					
					Receipts					
1					Ad Valorem Taxes	3,000,000.00		3,392,257.00		
2					2020 Ad Valorem (Early Receipt)	100,000.00		0.00		
3					Pilot - ITEP	0.00		15,000.00		
3					State Revenue Sharing	28,000.00		30,000.00		
4					Dividends and Interest	30,000.00		30,000.00		
5					Donation	3,500.00		2,000.00		
6					Fire Insurance Rebate	21,500.00		20,000.00		
7					LWCC Insurance Reimbursement	37,500.00		35,000.00		
8					Grants	1,000.00		1,000.00		
9					Property Tax Interest	5,000.00		0.00		
10					Other Receipts	0.00		0.00		
11					Miscellaneous Receipts	1,000.00		0.00		
12					Fire Recovery USA	5,000.00		2,500.00		
13					Reimbursements					
14					Fema Reimbursements	0.00		0.00		
15					Reimbursements - Other	0.00		0.00		
16					Total Reimbursements	0.00				
17					Tower Lease	0.00		6,000.00		
18					Total Receipts	3,232,500.00		3,533,757.00		
19					Gross Receipts	3,232,500.00		3,533,757.00		
20					Disbursements					
21					Principal Payments					
22					Administration					
23					St. Tammany Assessor's Fee	0.00		6,000.00		2021 Assessor Fee: 25% Increase
23					Advertising	1,000.00		1,000.00		
24					Bank Service Charges	250.00		275.00		

25		Computer Expense	7,500.00	10,000.00	
26		Dues and Subscriptions	3,000.00	3,000.00	
27		Office Supplies	15,000.00	12,000.00	
28		Postage & Delivery	3,000.00	2,000.00	
29		Printing	2,000.00	1,000.00	
30		Administration - Other	0.00	0.00	
31		Total Administration	31,750.00	35,275.00	
32		Capital Outlay (Debt Service)			
33		Debt Retirement	242,600.00	242,600.00	
34		Interest Expense-Loans	65,400.00	70,912.72	
35		Equipment Purchase	0.00	100,000.00	
36		Grants	0.00	10,000.00	
37		STATION TWO ADDITION	0.00	0.00	
38		Total Capital Outlay	308,000.00	423,512.72	
39		Information/Technology			
40		Fire Phone Charges	500.00	500.00	
41		IT Subscriptions	3,000.00	13,000.00	
42		Server Fee	22,000.00	25,000.00	
43		Hardware and Software	8,500.00	10,500.00	
44		Information/Technology - Other	1,500.00	1,500.00	
44		Total Information/Technology	35,500.00	50,500.00	
45		Insurance			
46		Accident	700.00	0.00	
47		Buildings / Gen Liability	38,500.00	40,810.00	6% Trend Increase
48		Vehicles	26,560.00	28,153.60	6% Trend Increase
49		Workers Compensation	100,000.00	130,000.00	10% Trend Increase
50		Total Insurance	165,760.00	198,963.60	
51		Operating Supplies			
52		SCBA-Air Tank Rental & Refills	3,000.00	1,000.00	
53		Building Expenses	2,500.00	2,500.00	

54			Clothing & Uniforms	15,000.00		12,000.00	
55			PPE & Turnout Gear	10,000.00		15,000.00	
56			Communications				
57			Communications-Other	15,000.00		15,000.00	
58			Dispatch Fees	35,000.00		46,000.00	
59			Radio Expense	5,000.00		5,000.00	
60			Total Communications	55,000.00		66,000.00	
61			Equipment	50,000.00		50,000.00	
62			Fuel-diesel	32,000.00		32,000.00	
63			Fuel-gas	12,000.00		10,000.00	
64			Licenses and Permits	500.00		500.00	
65			Supplies				
66			Supplies Other	25,000.00		6,000.00	
67			Hazmat Supplies	1,500.00		2,000.00	
67			Medical Supplies	15,000.00		15,000.00	
68			Total Supplies	41,500.00		23,000.00	
69			Miscellaneous	0.00		0.00	
70			Total Operating Supplies	221,500.00		212,000.00	
71			Payroll Expenses				
72			Salaries	431,000.00		385,000.00	
73			Regular Scheduled	795,600.00		755,000.00	
74			Annual Leave	35,700.00		55,000.00	
75			Holiday	29,000.00		27,000.00	
76			Sick Leave	25,000.00		33,000.00	
77			Scheduled Upgrade	50,000.00		115,500.00	
78			Scheduled Upgraded - OT	10,000.00		17,600.00	
79			Other Pay Regular	6,500.00		8,800.00	
80			Scheduled OT	55,000.00		55,000.00	
81			Unscheduled Regular	34,000.00		37,400.00	
82			Unscheduled OT	110,000.00		104,500.00	

83			Unscheduled Upgrade	2,000.00		1,650.00	
84			Unscheduled Upgrade - OT	10,000.00		18,700.00	
85			Leave Without Pay	0.00		275.00	
85			Unscheduled Downgrade	200.00		0.00	
86			Unscheduled Downgrade - OT	1,000.00		0.00	
87			Incentive Pay	27,000.00		35,200.00	
88			Other Pay	1,500.00		0.00	
89			Leave With Pay OT	0.00		8,800.00	
89			Total Payroll Expenses	1,623,500.00		1,658,425.00	
90			Payroll Taxes/Other Obligations				
91			Retirement Expense	214,600.00		285,000.00	
92			Deferred Compensation	20,000.00		20,000.00	
93			FICA Alternative (3121)	22,500.00		20,000.00	
94			Medicare	23,500.00		23,500.00	
95			OASDI (Social Security)	21,000.00		18,000.00	
96			SUTA	0.00		0.00	
97			SSP - In	95,000.00		110,000.00	
98			SSP - Out	(95000.00)		(110000.00)	
99			Health Insurance	220,000.00		220,000.00	
100			Life, STD, and Other Insurance	0.00		0.00	
101			Employee Health and Wellness	25,000.00		25,000.00	
102			Total Payroll Taxes/Other Obligations	546,600.00		611,500.00	
103			Professional Fees				
104			Accounting/Audit fees	17,500.00		17,500.00	
105			Professional Fees	30,000.00		30,000.00	
106			Total Professional Fees	47,500.00		47,500.00	
107			Repairs and Maintenance				
108			Building R&M	25,000.00		30,000.00	
109			Equipment R&M	20,000.00		25,000.00	
110			Vehicle R&M	75,000.00		90,000.00	

111			Repairs and Maintenance - Other	1,000.00		1,000.00	
112			Total Repairs and Maintenance	121,000.00		146,000.00	
113			Training/Morale				
114			Morale	6,500.00		5,000.00	
115			Training	50,000.00		80,000.00	
116			Training / Morale - Other	0.00		1,000.00	
116			YMCA Dues	16,500.00		18,000.00	
117			Total Training/Morale	73,000.00		104,000.00	
118			Utilities				
119			Electric				
120			Station One	12,500.00		12,500.00	
121			Station Two	6,000.00		7,500.00	
122			Station Three	5,500.00		5,500.00	
123			Station Four	2,000.00		2,500.00	
124			Total Electric	26,000.00		28,000.00	
125			Garbage	3,100.00		3,100.00	
126			Gas	500.00		700.00	
127			Internet/cable	10,000.00		11,000.00	
128			Water	2,000.00		2,000.00	
129			Total Utilities	41,600.00		44,800.00	
130			Total Disbursements	3,215,710.00		3,532,476.32	
Net Receipts Over Disbursements				16,790.00		1,280.68	