



FIRE PROTECTION DISTRICT NO. 13
ST. TAMMANY PARISH
P.O. Box 2109

George Osbourn
Chairman

Mark Cortez
Commissioner

Tony Devillier
Vice-Chairman

Clint Ory
Secretary

Lonnie Johnson
Fire Chief

COVINGTON, LA 70434

Jorge Fernandez
Commissioner

Norman Voelkel
Treasurer

985-898-4913

Meeting Minutes

The St. Tammany Parish Fire Protection District No. 13 Board of Commissioners met in regular session at **7:00 PM** on **October 27, 2021**, rescheduled from September 15, 2021 at the St. Tammany Fire Protection District No. 13 fire station located at 13053 Hwy 190 Covington, LA 70433. Meeting delayed due to Microsoft Teams virtual meeting problem.

7:00 PM the meeting was called to order by acting Chairman Devillier

Roll call: Absent: George Osbourn, Present: Norman Voelkel, Jorge Fernandez, Mark Cortez and Tony Devillier.

Pledge of Allegiance

Invocation

Awards and Recognition: None

Minutes Review: Review and consideration of approval of the September 29th, 2021, and October 20th, 2021 board meeting minutes, Mr. Devillier made a motion to approve minutes, seconded by Mr. Cortez, no further discussion, all in favor. (See attached).

Financial Report: Board Secretary Clint Ory discussed and reviewed the September Financial report, The budget is on target for estimated overall expenditures. The September credit card report was also submitted to the board and was found to be in order with no additional discussion. Mr. Devillier made a motion to adopt the financial reports, and credit card reports, second by Mr. Voelkel. No further comments or discussion, all members in favor (see attached).

Old Business

1. Chad Danenhowe was absent, so Clint Ory reported on the status of the land acquisition for Station 134. Chad met with Troy Dugas Deputy Assessor with the assessor's office and was told the building for sure would be exempt but was not sure on the land as it would depend on how the final documents were structured. Regardless the impact of the taxes would be nominal. Chad can have the agreement structured to make all acceptable to applicable laws. Mr. Devillier made a motion to authorize the Fire Chief to sign an agreement as discussed if the "claw back clause is worded correctly providing the district with market value of any improvements after depreciation and the property tax issue correctly structured. A second was offered by Mr. Cortez. Mr. Voelkel stated he felt the claw back clause could be a sticking point for the property owners. Mr. Ory stated that their attorney Jeff Schoen was aware of Article 7 Section 14 of the constitution that will govern this clause. Should not be an issue. No further discussion, all were in favor, motion passed.

New Business

1. The 2022 Proposed budget was introduced and discussed. Board members asked about and discussed some increases in workers compensation, vehicle maintenance and repairs and Information Technology. There was also discussion about the proposed pay scale adjustment and slight decrease in payroll as well as fuel budget. A motion was made by Mr. Devillier to open the proposed budget for public inspection as presented, a second by Mr. Voelkel. Clint Ory advised the proposed budget was already posted at each station and on the district website. It will also be advertised in the Farmer for three weeks. No further discussion or comments, a vote was called for by Mr. Devillier, all in favor, motion passed.
2. 2021-010 Record keeping resolution naming Risk Solutions as the Insurance agent for the district. (No action required)
3. 2021-011 Approval of a Memorandum of Understanding with Goodbee Volunteer Fire Department for District No. 13 for \$5000 annual payment/funding for 2022. Motion by Mr. Devillier, second by Mr. Cortez, no further discussion, all in favor, resolution passed.
4. 2021-012 Approval of ACH Transactions for Risk Solutions, LLC for District No. 13. Motion by Mr. Voelkel, second by Mr. Cortez, no further discussion, all in favor, resolution passed.
5. 2021-013 Correcting a duplicate resolution number, record keeping 21-007 to 21-013 Approve annual LLA financial



audit (No action required)

6. No PMI comments
7. Civil Service report. – Chief Johnson advised that they received test scores for Fire Equipment Operator and Admin Assistant and a meeting would be held Thursday October 28th to approve the scores.
8. Maintenance – Ladder 42 is back in service, Highwater truck has wheel bearing and axle problems. Chief Johnson stated he would like to buy another High-water truck from Federal Surplus if the Board would authorize it. Mr. Ory asked for a budget amount in mind. Chief Stated less than \$20,000 for the truck and required modifications for water rescue. Mr. Devillier made a motion the authorize the Fire Chief to spend up to \$20,000 for a second High water truck, a second was offered by Mr. Cortez. Mr. Fernandez stated we need this truck. No further discussion, all in favor motion passed.
9. Training Report: Chief Hecker provided a written training report, also discussed a new volunteer passed Firefighter 1.
10. Fire Prevention: Jay Holcombe is still deployed in Grand Isle assisting them with water supply.
11. Fire Chief's Report: Reported 110 calls in September. Stated they would make a trip the Federal Surplus lot in Baton Rouge and look for a military high-water truck. If none available he will ask them to put us on a wait list.
12. **Motion to adjourn** by Mr. Cortez and seconded by Mr. Voelkel, all in favor, Adjourned at 8:18 PM.