



FIRE PROTECTION DISTRICT NO. 13
ST. TAMMANY PARISH
P.O. Box 2109

George Osbourn
Chairman

Mark Cortez
Commissioner

Tony Devillier
Vice-Chairman

Clint Ory
Secretary

Lonnie Johnson
Fire Chief

COVINGTON, LA 70434

Jorge Fernandez
Commissioner

Norman Voelkel
Treasurer

985-898-4913

Meeting Minutes

The St. Tammany Parish Fire Protection District No. 13 Board of Commissioners met in regular session at **7:00 PM** on **January 19, 2022**, at the St. Tammany Fire Protection District No. 13 fire station located at 13053 Hwy 190 Covington, LA 70433.

7:00 PM the meeting was called to order by Chairman Osbourn

Roll call: Absent: None, Present: George Osbourn, Norman Voelkel, Jorge Fernandez, Mark Cortez and Tony Devillier.

Pledge of Allegiance

Invocation

Awards and Recognition: District Chief Shubert read a letter of commendation into the record for James Hall, Joey Cacioppo, Lane Dewitt, and Brandon Moore. This group successfully resuscitated a patient in cardiac arrest on January 10th and the patient has recovered.

Minutes Review: Review and consideration of approval of the December 15th, 2021 board meeting minutes, Mr. Devillier made a motion to approve minutes, seconded by Mr. Cortez, no further discussion, all in favor. (See attached).

Financial Report: Board Secretary Clint Ory discussed and reviewed the December Financial report, The budget is at 107.37% for total receipts and 101.92% for overall expenditures. The December credit card report was also submitted to the board and was found to be in order with no additional discussion. Mr. Devillier made a motion to adopt the financial reports, and credit card reports, second by Mr. Voelkel. No further comments or discussion, all members in favor (see attached).

Old Business

1. Chad Danenhowe reported on the latest with the land lease/donation agreement. He stated that we are still waiting on the completed full draft of the agreement for review and approval. Mr. Voelkel asked why there has been no progress and stated he feels it may be due to the claw back requirement. After much discussion it was determined Mr. Voelkel would contact Attorney Jeff Schoen to see what the delay is over and what can be done to move forward and will report back to the board and Fire Chief.

New Business

1. 2022-001 BOC Resolution was introduced to adopt the 2022 per diem rates. A motion was made by Mr. Devillier to adopt the Per Diem rates resolution and second by Mr. Cortez, No further discussion, Vote called for with all in favor, motion passed.
2. 2022-002 BOC Resolution to adopt the Official Journal for 2022, A motion was made by Mr. Devillier to adopt the resolution and second by Mr. Cortez, no further discussion, vote called for with all in favor, motion passed.
3. 2022-003 BOC Resolution to approve the 2021 Budget amendment, Clint Ory asked that this be tabled as there were additional questions regarding what to amend. By the letter of the law the 2021 Budget does not need to be amended, but based on recent training from the LLA they want all line items amended to be within 5% or less of budgeted. A motion was made by Mr. Devillier to table the resolution and second by Mr. Fernandez, no further discussion, vote called for with all in favor, motion passed.
4. PMI had no comments.
5. Civil Service report. – None.
6. Maintenance – Not present, was out completing annual hose testing. Chief Johnson advised the EVGT valve went out on E-131 PUC and it is covered under warranty.
7. Training Report: Chief Hecker provided a written training report, all 2021 training requirements were met for PIAL.
8. Fire Prevention: No report



9. Fire Chief's Report: Reported 94 calls in December. A total of 1048 responses for 2021
10. **Motion to adjourn** by Mr. Fernandez and seconded by Mr. Cortez, all in favor, Adjourned at 7:46 PM.