



FIRE PROTECTION DISTRICT NO. 13
ST. TAMMANY PARISH
P.O. Box 2109

George Osbourn
Chairman

Mark Cortez
Commissioner

Tony Devillier
Vice-Chairman

Clint Ory
Secretary

Lonnie Johnson
Fire Chief

COVINGTON, LA 70434

Jorge Fernandez
Commissioner

Norman Voelkel
Treasurer

985-898-4913

Meeting Minutes

The St. Tammany Parish Fire Protection District No. 13 Board of Commissioners met in regular session at **7:00 PM** on **August 17, 2022**, at the St. Tammany Fire Protection District No. 13 fire station located at 13053 Hwy 190 Covington, LA 70433.

7:00 PM the meeting was called to order by Chairman Osbourn

Roll call: Absent: None, Present: George Osbourn, Jorge Fernandez, Norman Voelkel, Mark Cortez, and Tony Devillier.

Pledge of Allegiance

Invocation

Awards and Recognition: None

Minutes Review: Review and consideration of approval of the July 20th, 2022, board meeting minutes, Mr. Devillier made a motion to approve minutes, seconded by Mr. Cortez, no further discussion, all in favor. (See attached).

Financial Report: Clint Ory discussed and reviewed the July 2022 financial report with the Board, Mr. Devillier made a motion to adopt the financial reports, and credit card reports, seconded by Mr. Cortez, no further comments or discussion, all in favor (see attached).

Old Business

1. Mr. Danenhower reported that the land lease/donation agreement has been signed and is completed. He stated that the Champagne's were very kind and gracious. They offered assistance with any road blocks or issues that arise and just ask to be brought in on any big decisions, specific to the property. Should have paperwork in hand soon. Chief Johnson advised that he had issued a P.O. for the survey and Topographical already. There was also discussion regarding the meeting with the architect regarding where the plans are in approval with State Fire Marshal, etc.
2. A question was posed by safety Officer Stahl if any progress has been made regarding the March millage renewal election. It is in process.

New Business

1. 2022-011 BOC Resolution (Adopt/recognize the 2021 Financial Audit). A motion to accept the 2021 financial audit was made by Mr. Devillier and second by Mr. Voelkel, no further discussion, all were in favor, resolution passed.
2. 2022-009 BOC Resolution (Adopt/recognize the AUP audit). A motion to accept the 2021 AUP audit was made by Mr. Devillier and second by Mr. Voelkel, no further discussion, all were in favor, resolution passed.
3. 2022-010 BOC Resolution (Adopt/approve Retiree Benefits Protocols) A motion to adopt retiree Benefits Protocols was made by Mr. Devillier, and second by Mr. Voelkel, no further discussion, all were in favor, resolution passed.
4. No additional comments from PMI.
5. Civil Service report – James Fugler has been sworn in for another term on the Civil Service Board.
6. Maintenance – Ladder 132 has a faulty cradle sensor, the repairs are an estimated cost of \$8000.00
7. Training Report: Chief Hecker provided a written training report, see attached. Stated that FD13 will be hosting an Instructor 2 course taught by La. SFMO next week. Also, Water rescue training is planned for this month also.
8. Fire Prevention: Inspections are on going, still trying to get caught up from the several COVID shut downs.
9. Fire Chief's Report: Reported 96 responses for July 2022. Generator for Station 133 was moved up and should take delivery in the next few weeks. Installation has already been scheduled with GPS. Chief informed the Board that Mrs. Golden has fulfilled her contract hours with the temp agency and Chief Johnson would like to extend the position full time to her. The Board unanimously supported Chief Johnson's request to make her a full-time Administrative Assistant to the Chief pending Civil Service testing and approval.
10. **Motion to adjourn** by Mr. Devillier and seconded by Mr. Cortez, all in favor, Adjourned at 8:10 p.m.