



**FIRE PROTECTION DISTRICT NO. 13  
ST. TAMMANY PARISH  
P.O. Box 2109**

*George Osbourn*  
Chairman

*Mark Cortez*  
Commissioner

*Tony Devillier*  
Commissioner

*Clint Ory*  
Secretary

*Lonnie Johnson*  
Fire Chief

**COVINGTON, LA 70434**

*Jorge Fernandez*  
Commissioner

*Norman Voelkel*  
Treasurer

**985-898-4913**

**Meeting Minutes**

The St. Tammany Parish Fire Protection District No. 13 Board of Commissioners met in regular session at **7:00 PM** on **August 18, 2021**, rescheduled from July 21, at the St. Tammany Fire Protection District No. 13 fire station located at 13053 Hwy 190 Covington, LA 70433.

7:00 PM the meeting was called to order by acting Chairman Devillier

Roll call: Absent: George Osbourn, Present: Norman Voelkel, Jorge Fernandez, Mark Cortez and Tony Devillier.

Pledge of Allegiance

Invocation

**Awards and Recognition:** None

**Minutes Review:** Review and consideration of approval of the July 28, 2021, board meeting minutes, Mr. Devillier made a motion to approve minutes, seconded by Mr. Fernandez, no further discussion, all in favor. (See attached).

**Financial Report:** Board Secretary Clint Ory discussed and reviewed the July Financial report, The budget is on target for estimated overall expenditures. The July credit card report was also submitted to the board and was found to be in order with no additional discussion. Mr. Voelkel made a motion to adopt the financial reports, and credit card reports, second by Mr. Devillier. No further comments or discussion, all members in favor (see attached). Also discussed the beginning phases of the 2022 budget and desire to adjust the pay scale.

**Old Business**

1. Chad Danenhowe and Norman Voelkel reported on the status of the land acquisition for Station 134. There has been some progress, the Champagnes completed the valuation of the land and the donation documents. They are requiring the FD to be responsible for the taxes and must build within 3 years. Chad will contact the assessor's office to understand how a 99-year lease for a fire station will impact taxes.
2. Chief Johnson reported that repairs to Station 132 are completed and requested permission to donate the donated temporary building we currently have to another fire department.

**New Business**

1. Chad Danenhowe reported that there were no further comments from PMI
2. Civil Service report. – Chief Johnson advised that they received dates for tests for Fire Equipment Operator and Admin Assistant.
3. Maintenance – No major repairs to report.
4. Training Report: Chief Hecker provided a written training report, also discussed in house airbag training, an evening EMT class is planned. The State Fire Marshal is taking over LSU training, changes coming as a result.
5. Fire Prevention: Building inspections are on track to be completed by end of year. Inspections has been given permit access through the Parish on a trial basis.
6. Fire Chief's Report: Reported 94 calls in July. Chief Johnson reported that the 3 new Fire Captains started and the 3 new hire firefighters will start on August 24th and September 3<sup>rd</sup> and 5th.
7. **Motion to adjourn** by Mr. Cortez and seconded by Mr. Voelkel, all in favor, Adjourned at 7:44 PM.