



**FIRE PROTECTION DISTRICT NO. 13**

*George Osbourn*      *Mark Cortez*  
*Chairman*              *Commissioner*

**ST. TAMMANY PARISH**  
**P.O. Box 2109**

*Tony Devillier*  
*Vice-Chairman*

*Clint Ory*  
*Secretary*

*Lonnie Johnson*  
*Fire Chief*

**COVINGTON, LA 70434**  
**985-898-4913**

*Jorge Fernandez*  
*Commissioner*

*Norman Voelkel*  
*Treasurer*

**Meeting Minutes**

The St. Tammany Parish Fire Protection District No. 13 Board of Commissioners met in regular session at **7:00 PM** on **April 19, 2023**, at the St. Tammany Fire Protection District No. 13 fire station located at 13053 Hwy 190 Covington, LA 70433.

7:06 PM the meeting was called to order by Vice-Chairman Devillier

Roll call: Absent: Mark Cortez Present: George Osbourn, Norman Voelkel, Jorge Fernandez, , and Tony Devillier.

Pledge of Allegiance

Invocation

**Awards and Recognition:** None

**Minutes Review:** Review and consideration of approval of the April 19, 2023, board meeting minutes, Mr. Devillier made a motion to approve minutes, seconded by Mr. Fernandez, no further discussion, all in favor. (See attached).

**Financial Report:** Mr. Devillier reviewed the credit card report before the meeting and reported all in order. Clint Ory discussed and reviewed the through April 30, 2023, financial report, and performance report with the Board. Regarding the investing of the money that the district has in various accounts it was proposed we wait until Treasurer, Mr. Voelkel is back from travels to make the final decision. Mr. Devillier made a motion to adopt the financial reports, and credit card reports, seconded by Mr. Fernandez, no further comments or discussion, all in favor (see attached).

**Old Business**

1. Discussed the status of Station 134. The appraisal came back at \$260,000 and an offer was made to the owner for appraised value that was accepted. A purchase order has been signed and waiting on title company for final closing on the lot.

**New Business**

1. 2023-010: BOC Resolution (Approve purchase of staff vehicle). Mr. Devillier made a motion, second by Mr. Fernandez, to adopt the resolution, no public comments, no further discussion, all in favor, motion passed.
2. Additional comments from PMI. None
3. Civil Service report –Chief Johnson reported that he confirmed with civil service that the Job Studies have been received for Training Officer and Admin to Chief.
4. A motion was made to enter executive session to discuss the performance, character and competency of an employee by Mr. Devillier and second by Mr. Fernandez, no further discussion the vote was all in favor.
5. The public was invited back into the meeting. A motion was made by Mr. Devillier to end executive session and second by Mr. Fernandez, all in favor motion passed.
6. A motion was made to increase the Fire chief base salary to \$105,000 annually with a second by Mr. Fernandez, no additional discussion or comment, all in favor, motion passed.
7. Maintenance – Discussed a few repairs pending. On schedule for remount start in August completed before the year ends.
8. Training Report: TSO Michael Getscher reviewed the provided a written training report, see attached. He also mentioned moving to more computer-based fire training and the next EMT class Orientation will start June 1st.
9. Fire Prevention: Provided a written report. Advised that he is updating and completing Inspections also mentioned additional training received and the inclusion of Parish fire prevention in Parish Code rewrite.
10. Fire Chief's Report: Reported 78 responses for April 2023. Chief Johnson asked for the board if it will sell the surplus sta. 133 generator that didn't sell when put out for bid due to the highest bid being \$2500. He proposed selling to Fire District 6 Lee Road for \$3000. The board approved the sale unanimously. Chief John Taylor was present and thanked the Board and citizens of Goodbye for selling the surplus generator to them. Chief Johnson presented a Vehicle tracking and CAD integration tool called Simsara that would replace Streetwise and provide PIAL credit under communications for less than paying now.



11. A motion to adjourn the meeting made by Mr. Devillier and second by Mr. Fernandez, all in favor, meeting adjourned at 8:19 p.m

Pending approval May 17, 2023