



FIRE PROTECTION DISTRICT NO. 13
ST. TAMMANY PARISH
P.O. Box 2109

Tony Devillier
Vice-Chairman

Eryn Jones
Secretary

George Osbourn
Chairman

Mark Cortez
Commissioner

Lonnie Johnson
Fire Chief

COVINGTON, LA 70434
985-898-4913

Jorge Fernandez
Commissioner

Jeffery Stern
Treasurer

Meeting Minutes

The St. Tammany Parish Fire Protection District No. 13 Board of Commissioners met in regular session at **7:00 PM** on **February 21, 2024**, at the St. Tammany Fire Protection District No. 13 fire station located at 13053 Hwy 190 Covington, LA 70433.

7:00 PM the meeting was called to order by Chairman Osbourn

Roll call: Absent: None; Present: George Osbourn, Tony DeVillier, Jorge Fernandez, Jeffery Stern, and Mark Cortez

Pledge of Allegiance

Invocation

Awards and Recognition: FEO Lance Buisson received 5-year pin. TSO Michael Getscher received Firefighter of the Year.

Minutes Review: Review and consideration of approval of January 17, 2024, board meeting minutes, Mr. DeVillier made a motion to approve minutes, seconded by Mr. Cortez, no further discussion, all in favor. (See attached).

Financial Report: Mr. Stern reviewed the credit card report before the meeting and reported all in order. Mrs. Jones reviewed the through January 31, 2024, financial report, and performance report with the Board. Mr. Devillier made a motion to adopt the financial reports, and credit card reports, seconded by Mr. Cortez, no further comments or discussion, all in favor (see attached).

Old Business

1. Discussed the status of Station 134. Chief Johnson & Chad Danenhower advised that the architect, Joe Schneider, and the property seller's representative were contacted about the mitigation of the new property to move forward with the permit from the Parish. Mr. DeVillier asked about potential flooding and potentially raising the building requiring additional fill. Chief Johnson advised that he would contact Joe Schneider about possibly raising the build an additional foot. A motion was made to authorize Chief Johnson to proceed with the Parish to receive the permit, paying \$20,645.65 to the seller for the mitigation - Mr. DeVillier made a motion for Chief Johnson to proceed, seconded by Mr. Cortez, all in favor.

New Business

1. 2024-003: BOC Resolution (2023 General Fund Surplus Determination) – Mr. DeVillier made a motion to adopt, seconded by Mr. Stern, all in favor.
2. 2024-004: BOC Resolution (Approve Transfer of Surplus to Restricted Funds) – Mr. Devillier made a motion to adopt, seconded by Mr. Cortez, all in favor.
3. 2024-005: BOC Resolution (Approve R. Fontcuberta Apparatus Dedication "Engine 132") – Mr. Devillier made a motion to adopt, seconded by Mr. Cortez, all in favor.
4. Additional comments from PMI – They are prepping for tax reassessment this year. The new rate should be known by May.
5. Civil Service report – DC Ostendorf advised that they are still waiting to receive the scores from the tests taken last month.
6. Training Report: TSO Michael Getscher reviewed the provided written training report, see attached. Advised that the numbers are looking good so far for this year. Employees have finished their Ethics training. Darius Freeman passed his EMT. More courses are coming this year, there is a great response for the Instructor 1 course.
7. Fire Prevention: Not present.
8. Maintenance – Catching up on servicing. All ladder and hose testing has been completed. The refurbished vehicle is being used as a backup while still waiting on additional items to come in before it returns to service.
9. Fire Chief's Report: Provided a call breakdown report. There were a total of 118 total calls last month, 57 medical. The Tender 134 budget for refurbishment had to be increased by \$44,000.
10. A motion to adjourn the meeting was made by Mr. DeVillier and second by Mr. Cortez, all in favor, meeting adjourned at 7:46 p.m

Pending approval February 21, 2024