



**FIRE PROTECTION DISTRICT NO. 13
ST. TAMMANY PARISH
P.O. Box 2109**

George Osbourn
Chairman

Mark Cortez
Commissioner

Tony Devillier
Vice-Chairman

Clint Ory
Secretary

Lonnie Johnson
Fire Chief

COVINGTON, LA 70434

Jorge Fernandez
Commissioner

Norman Voelkel
Treasurer

985-898-4913

Meeting Minutes

The St. Tammany Parish Fire Protection District No. 13 Board of Commissioners met in regular session at **7:00 PM** on **March 15, 2023**, at the St. Tammany Fire Protection District No. 13 fire station located at 13053 Hwy 190 Covington, LA 70433.

7:01 PM the meeting was called to order by Vice-Chairman Devillier

Roll call: Absent: George Osbourn, Present: Norman Voelkel, Jorge Fernandez, Mark Cortez and Tony Devillier.

Pledge of Allegiance

Invocation

Awards and Recognition: None

Minutes Review: Review and consideration of approval of the February 15, 2023, board meeting minutes, Mr. Voelkel made a motion to approve minutes, with typo corrected, seconded by Mr. Cortez, no further discussion, all in favor. (See attached).

Financial Report: Mr. Voelkel reviewed the credit card report before the meeting and reported all in order. Clint Ory discussed and reviewed the through February 31, 2023, financial report, and performance report with the Board. A question was asked about investing the money that the district had in various accounts. This was discussed in detail with a final decision to have the Fire Chief and the Treasurer Mr. Voelkel meet with the bank and gather information for the next meeting. Mr. Cortez made a motion to adopt the financial reports, and credit card reports, seconded by Mr. Voelkel, no further comments or discussion, all in favor (see attached).

Old Business

1. Discussed the status of Station 134. Received updates that the business park association approved the stucco metal panel finish or regular stucco, approved the wider driveway and limestone in the rear. Chief Johnson has a quote from Murphy appraisal for \$800 for an appraisal as required by law. The board was in support of moving ahead on the appraisal. No further discussion, all were in favor motion passed.

New Business

1. 2023-005: BOC Resolution (Approve Fire Chief Authority to negotiate and purchase land for Station 134) Record Keeping only. Motion was made by Mr. Cortez, second by Mr. Voelkel, no further discussion, all in favor, motion passed.
2. 2023-006: BOC Resolution (Approve Surplus Equipment E-133 Chassis for disposal) motion was made by Mr. Fernandez, second by Mr. Cortez, no further discussion, all in favor, motion passed.
3. Additional comments from PMI. None
4. Civil Service report – FEO Dewitt passed the OSE Captains test and is officially promoted to Captain. Job Studies are underway for Training Officer and Chief of Admin.
5. Maintenance – Discussed the pending bid on E-133 remount, will meet with Deep South next week.
6. Training Report: TSO Michael Getscher reviewed the provided a written training report, see attached. He also mentioned the annual training report that was also attached. Working on improving record keeping specific to PIAL rating. He also reported on the New Training tower and instructor training for Live fire.
7. Fire Prevention: Provided a written report. Advised that he is updating and copying Inspections for pending RMS change. Also reported on training and upcoming conferences.
8. Fire Chief's Report: Reported 67 responses for February 2023. It was noted that 67% of those calls were medicals. Reported replacement hose ordered and a Fire Act Grant for SCBA and PPE was submitted again.
9. **Motion to adjourn** by Mr. Cortez and seconded by Mr. Fernandez, all in favor, Adjourned at 8:32 p.m.